

Help document for email

By Matt Mcgruder

How to start an account for email.



If you want to use an email, first you have to create an account if you don't have an account. There are many email sites that you can use like Gmail. Now you need to set your email up. First you have to say how you want your email address to be (it is the address that your friends can send you messages). Then you have to put down a username and password which has to be as many words as it says. Next you have to put down your information in which it's usually where you are from and your birthday. Finally you have to read the terms and agree to them. Then you have an account.

The information you have to put in to an account.

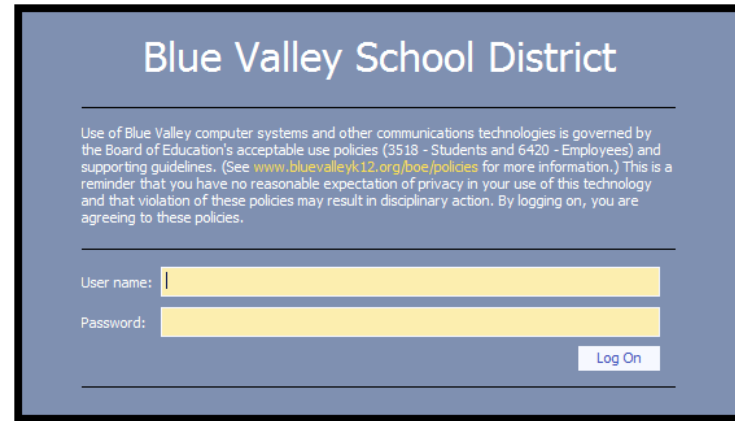


New to Gmail? **CREATE AN ACCOUNT**

A screenshot of the Gmail account creation form. The form includes fields for Name (First and Last), Choose your username (with a @gmail.com suffix), Create a password, Confirm your password, Birthday (Month, Day, Year), Gender (I am...), Mobile phone (with a country code dropdown), Your current email address, Prove you're not a robot (with a checkbox to skip verification), a CAPTCHA image showing 'Saxon' and 'burafits', Type the two pieces of text, Location (United States), and checkboxes for agreeing to Google's Terms of Service and Privacy Policy, and for allowing Google to use account information for personalization. A 'Next steps' button is at the bottom right.

[Learn more](#) about why we ask for this information.

If you do have an account you need to go to the log in page and will get you to your email. First you have to put in your username and password which you should remember. Once you do that you will get something like at the picture at the bottom. There are many things you can do like make a letter to someone or add people to your contacts. Plus you can use this to get a social network like Facebook or Twitter. So this email does many things for you and allows you to talk on the computer.



Blue Valley School District

Use of Blue Valley computer systems and other communications technologies is governed by the Board of Education's acceptable use policies (3518 - Students and 6420 - Employees) and supporting guidelines. (See www.bluevalleyk12.org/boe/policies for more information.) This is a reminder that you have no reasonable expectation of privacy in your use of this technology and that violation of these policies may result in disciplinary action. By logging on, you are agreeing to these policies.

User name:

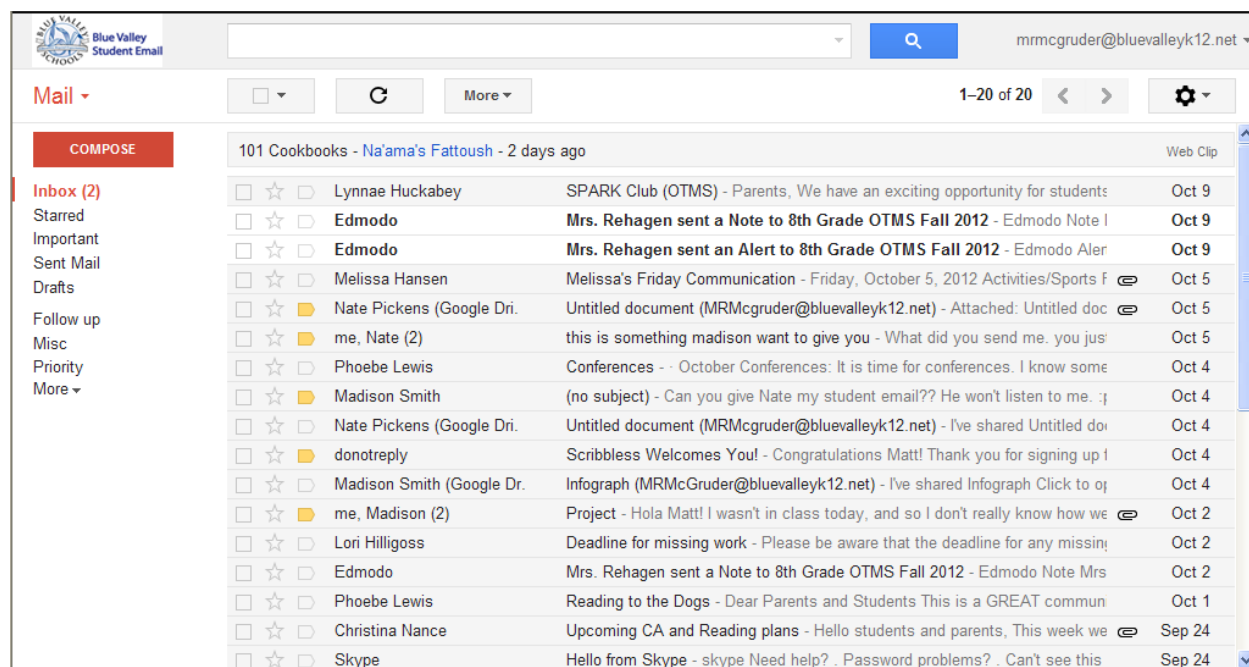
Password:

[Log On](#)



This is somewhat of what you will get when you get an email account.

This is where you put your username and password in.

Blue Valley Student Email

mrmcgruder@bluevalleyk12.net

Mail

COMPOSE

101 Cookbooks - Na'ama's Fattoush - 2 days ago

From	Subject	Date
Lynnae Huckabey	SPARK Club (OTMS) - Parents, We have an exciting opportunity for students	Oct 9
Edmodo	Mrs. Rehagen sent a Note to 8th Grade OTMS Fall 2012 - Edmodo Note I	Oct 9
Edmodo	Mrs. Rehagen sent an Alert to 8th Grade OTMS Fall 2012 - Edmodo Aler	Oct 9
Melissa Hansen	Melissa's Friday Communication - Friday, October 5, 2012 Activities/Sports F	Oct 5
Nate Pickens (Google Dri.	Untitled document (MRMcgruder@bluevalleyk12.net) - Attached: Untitled doc	Oct 5
me, Nate (2)	this is something madison want to give you - What did you send me. you jus	Oct 5
Phoebe Lewis	Conferences - - October Conferences: It is time for conferences. I know some	Oct 4
Madison Smith	(no subject) - Can you give Nate my student email??? He won't listen to me. ;	Oct 4
Nate Pickens (Google Dri.	Untitled document (MRMcgruder@bluevalleyk12.net) - I've shared Untitled doi	Oct 4
donotreply	Scribbless Welcomes You! - Congratulations Matt! Thank you for signing up f	Oct 4
Madison Smith (Google Dr.	Infograph (MRMcGruder@bluevalleyk12.net) - I've shared Infograph Click to o	Oct 4
me, Madison (2)	Project - Hola Matt! I wasn't in class today, and so I don't really know how we	Oct 2
Lori Hilligoss	Deadline for missing work - Please be aware that the deadline for any missin	Oct 2
Edmodo	Mrs. Rehagen sent a Note to 8th Grade OTMS Fall 2012 - Edmodo Note Mrs	Oct 2
Phoebe Lewis	Reading to the Dogs - Dear Parents and Students This is a GREAT commun	Oct 1
Christina Nance	Upcoming CA and Reading plans - Hello students and parents, This week we	Sep 24
Skype	Hello from Skype - skype Need help? . Password problems? . Can't see this	Sep 24